



Council Action Form

MEETING DATE	Wednesday, July 19, 2017			
TITLE	NEW BUSINESS ITEM I: Discuss an Expenditure Exceeding \$5,000 (Extension of the 2017 Employee Wellness Program)			
SUBMITTED BY	Name and Title: Dax Norton, Town Manager			
	Department: Town Administration			
MEETING TYPE	Work Session Executive	Regular	Special	Retreat
AGENDA CLASSIFICATION	Consent	Presentation	Unfinished Business	New Business
	Ordinance	Resolution	Employment Contract	Proposal
ORDINANCE/RESOLUTION (New ordinances or resolutions assigned a new)	1st Reading	2nd Reading	PUBLIC HEARING	3rd Reading
	Ordinance #:		Resolution #:	
CONTRACTS (Contracts must be previously signed by vendor for submission)	Contract Required: Yes No		Signed Contract Attached: Yes No	
APPROVALS/REVIEWS	Department Head		Budget/Finance	
	Assistant Town Manager		Legal Counsel - Steve Unger	
	Town Manager		Other:	
BACKGROUND(Includes Description and justification)	The Town Council approved a 90 day employee wellness program in March of 2017. This program was success and staff have asked that it be extended for the remainder of the year. The cost to extend the program would be \$6,240 . This would be funded with the Town Other Services Fund (line item Professional Fees - 101.018313.000). This fund currently has a balance of \$101,303 . This will not have a negative impact on the town budget and could have a positive impact on the health insurance portion of the budget.			

BUDGET AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	No
	Expenditure \$:	\$6,240.00
	Source of Funds \$:	Town Other Services - 101.018313.000
	Additional Appropriation #:	No
	Narrative:	
Resolution and Ordinance Only)	Hold 1st Reading	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
PROJECT TIMELINE		
STAFF RECOMMENDATION (Town Council reserves the right to accept or deny recommendations)	Staff recommends approval of the request.	
SUPPLEMENTAL INFORMATION (List of all attachments)		